

**2023/03/17**

Dear IPET Member,

**The Annual General Meeting of the Institute of Professional Engineering Technologists will be held on:**

DATE: 29th March 2023 (Wednesday)

TIME: 16h30 to 18h00

VENUE: On Line (Zoom meeting).

**R.S.V.P. to [engineer@netactive.co.za](mailto:engineer@netactive.co.za)**

**before 27 March 2023, to register and so we can send you the link code.**

**Agenda**

1. Opening of Meeting.
2. Attendance Register and Apologies.
3. Approval of the Minutes of the Annual General Meeting of 2021.
  - 3.1. Approval of Executive committee decisions.
4. President's Annual Report.
5. Annual Financial Report.
  - 5.1. Annual Fees.
  - 5.2. Accounting and invoicing system.
6. Appointment of Auditors.
7. The Council for 2023 / 2024.
8. Closing.

Admin Officer: V Nel, Pr Tech Eng, Pr Techni Eng.

**PROXY FORM**

I ..... , being a member of The Institute of Professional Engineering Technologists (IPET) in good standing, do hereby appoint The President of IPET or

The Chairman of the meeting

or.....being a member of IPET who is in good standing, to partake in the on line Annual General Meeting to be held on the 29th March 2023 at 16h30.

The proxy may speak and vote on my behalf.

Print Name and Initials ..... Signature .....

Contact Telephone No .....E mail address .....

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**Serving on IPET Council: what it entails.**

The most important role is to identify strategies and functions that should be executed to promote and strengthen IPET and the role and image of the technologist, to assist in the execution of these functions where possible and to and provides an oversight role. Only members in good standing, not owing any membership fees, can serve on Council

In the last instance, Council is a voluntary, unpaid committee that runs IPET, gives direction and ideas, decide on what needs to be done. Due to the new normal brought about by Covid , most decisions are to be made by electronic media such as On Line Meetings, E mails and a What's App group. There are usually 3 or 4 online Zoom meetings a year for further discussion, mostly after business hours.

Scroll down for more information and forms etc.

**Extract from the IPET Constitution.**

**4. THE COUNCIL OF THE INSTITUTE**

- 4.1 The management of the Institute shall be vested in the Council of the Institute. Only corporate members of the Institute shall have voting rights in Council.
- 4.2 The Council shall consist of the persons prescribed in the bye laws and elected by corporate members of the Institute. The election will be held annually by postal / E mail ballot, conducted in advance of the Annual General Meeting. Council Members shall elect from among themselves, at a meeting of Council preceding the Annual General Meeting, the following Executive Committee members:  
The President;  
Two Vice Presidents;  
The Executive Officer who acts as the Secretary;  
The Treasurer  
The Immediate Past-President is not voted into office, as the post shall be automatic by reason of the member's holding past office. The position shall continue for the period described below.
- 4.3 The normal term of office of council members shall be three years. The term of office of the Vice-Presidents shall be one year but they may be eligible to be re-elected for another term.
- 4.4 The Immediate Past-President remains in office until the election of a new president
- 4.5 The President shall hold office for a period not exceeding two consecutive years, in addition to the years that the member has already served as member of Council.
- 4.6 Council may co-opt, by unanimous vote of a quorum present at a Council meeting, a Corporate Member of the Institute to replace a council member who is unable to complete their term of office. Such co-opted member shall serve until the end of the annual session of Council.
- 4.7 The three council members with the longest years of service on Council shall retire each year. Notwithstanding such retirement any retired Member of Council may stand for re-election.
- 4.8 Representatives of non-corporate members may be elected to Council as observers as described by the Bye-laws. The election will be held annually by postal ballot prior to the Annual General Meeting.
- 4.9 Should the need arise the Council may co-opt members of the civil community with a proven interest in matters pertaining to engineering technologists as advisors to Council. Their term of office shall normally not exceed one year. The Institute may advertise in the National press to fill these positions.

**The Current Council For 2021/2022**

Nominations are invited for a minimum of seven (7) Council members. Nominations are also invited for representatives of non-corporate members.

The Current Council members are:

Beeputh Nilesh	3838	Member	Male
Berkers Ron	3273	Fellow	Male
Bodika Matthieu	3914	Member	Male
Booi Xolisiwe	3898	Member	Lady

Chabikuli Kwezi	2668	Fellow	Male
Chisaphungo Rudzani Patricia	3449	Member	Lady
de Koker Johan	1249	Fellow	Male
Dlamini Nonhle	3448	Graduate	Male
du Plessis Ian (JJ)	1995	Fellow	Male
Engels Martin	3393	Fellow	Male
Gilbert Grant	3580	Member	Male
Judeel Theuns	3866	Member	Male
Kannigadu Brian	2945	Member	Male
Klopper Petrus	3689	Member	Male
Lange Des	2161	Fellow	Male
Le Roux Johann	3965	Member	Male
Marate Katleho	3422	Graduate	Lady
Moloisane Jones	2413	Fellow	Male
Moodley Lavashni	3862G	Graduate	Lady
Naidoo Lee	3942G	Graduate	Male
Mynhardt Chris	2858	Member	Male
Nel Viv	1111	Fellow	Male
Nthangeni Welheminah Motene	2662	Member	Lady

Ramjee Ken	2474	Fellow	Male
Ramjogi Teniel	3941	Member	Male
Reddy Leticia	3807	Member	Lady
Rossouw Estelle	3940G	Graduate	Lady
Schouw Mathew	3563	Member	Male
Sello Mpho	3949G	Graduate	Lady
Sinha Pramod	3298	Fellow	Male
Standt – Scheckle Ariane	3680	Graduate	Lady
Tayo Bruno	3275	Member	Male
van Schalkwyk Johan		Advisor	Male
Vermaak Adrian	3377	Member	Male

***Persons who are not mentioned above may also be nominated.***

**You may nominate yourself.**

Please note that only nominations of members in good standing will be accepted.

**Nomination Form**

**Kindly complete and return on or before the 11h00 on the 27th March 2023.**

IPET at the above address or preferably by E mail to;

**E Mail [engineer@netactive.co.za](mailto:engineer@netactive.co.za)**

Dear Sir,

I, the undersigned, wish to nominate the following Corporate Members to serve on the IPET Council for 2020/2021

For

Nominee	Indicate For Specific Post or Any Post
1	
2	
3	
4	

5	
6	
7	
8.	
9.	
10	
Add more names if required.	

Proposer

Name (Please Print) \_\_\_\_\_ E Mail address \_\_\_\_\_

IPET Membership Number \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_

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